

PARHAM PARISH COUNCIL

Minutes of the ordinary Meeting of the Parish Council held at The Rackham Old School on Wednesday 18th September 2024 at 7.30pm

PRESENT: Parish Councillors – Heather Cartwright (Chairman), Claudia Fisher, Paul Slimming, Nigel Dean, Philipa Trumper and Catherine Dugdale
Also present – Ian Hare to provide a presentation on APCAG and Vicky Spiers (the Clerk).

1. Apologies for absence

Apologies noted and accepted from Will Rydon. Apologies also noted from Paul Marshall, Paul Clarke, Jon Campbell and Len Ellis-Brown.

2. Declarations of interest in items on the agenda

None.

3. To approve and sign the minutes of the ordinary Parish Council Meeting held on 9th July 2024

The minutes were confirmed as a true record and signed by the Chairman.

4. Update from District and County councillors

None

5. Presentation by Ian Hare on the APCAG and Gatwick Noise Management Board

Ian provided the PC with a presentation on The Association of Parish Councils Aviation Group (APCAG) advising the main purpose of the group is to brief and guide APCAG member councils on aviation matters affecting residents and their communities, he stressed that they are not a campaign group.

The PC thanked Ian for a very insightful presentation.

Ian left the meeting at 7.55pm, after which the council discussed and agreed to becoming an associate member, action – clerk to email Ian to advise him.

6. Adjournment to take questions/queries from members of the public

The clerk advised that a resident had queried the high levels of water that are running off the fields onto Greatham Lane, it was noted that the fields are leased to a tenant farmer, after discussion it was agreed that the clerk would contact the landowner to ask if there is anything that can be done.

Nigel raised a query that had been brought to him regarding the noticeboard in Greatham Lane, that there was not a recent agenda showing and no copy of the minutes from the previous meeting and that the glass is covered with green algae. The clerk advised that she has a statutory duty to place an agenda in a public place in the parish, an agenda is always put on the noticeboards at The Old School and in Wiggonholt. The clerk advised she no longer put an agenda up on this noticeboard due to a very near miss by a speeding van and quite often there was no safe place to park. There is no statutory requirement to put the minutes on the noticeboard, these can be found on the PC's website. Claudia advised that she would clean the glass and as she lives locally will put an agenda up here for future meetings.

Signed: _____

Date: 12th November 2024

7.Current matters – update (a) Flooding at the junction of Rackham Road and Rackham Street

– the clerk advised that WS Highways had instructed their drainage contractor to undertake a survey, they advised that the gullies at this junction are cleansed annually, irrespective of this the Highways Steward has raised an additional jetting job to clear and jet the gullies and their associated pipework.

The drainage contractor has looked back at the history of these gullies and confirmed there is nothing showing to suggest there is any issue such as a collapsed pipe and advised that each time they have been jetted in the past it has cleared the issue and the system was reported are running.

The clerk advised that when there is heavy rainfall the existing infrastructure is unable to cope and this junction floods badly, the pipes have blocked numerous times over the last year with jetting only providing a temporary solution. It was noted that a resident who lives close to the flooding has confirmed that he will document the flooding over Autumn/Winter.

The council discussed the possibility of applying for Operation Watershed funding, it was agreed that the clerk would have a preliminary conversation with WSCC, however it was noted as a concern that council would not have the funds to maintain any possible works (which is a condition of the work).

(b) Re-location of parish noticeboard – the clerk advised that she had spoken to Andrew Kinnear from Parham Park he confirmed that he was happy to put the suggestion of re-locating the noticeboard to the Parham Park Trustees but would like the council to confirm exactly where they’d like it to go. Heather confirmed that she would have a look.

8. Clerk’s update and information items

The clerk advised that from 1st October HDC would no longer have delegated authority for any planning application falling within the South Downs National Park and that these would now be dealt with by SDNPA.

9. To receive and approve the July and August 2024 bank reconciliations; approve the financial statement from 10th July to 18th September 2024 (including authorisation for any payments)

The Financial statement (as detailed below) was reviewed and approved by councillors and signed.

PARHAM PARISH COUNCIL – FINANCIAL STATEMENT FOR PERIOD 10/07/2024 to 18/09/2024	
Current account balance as at 10th July 2024	£ 4,127.67
Receipts since 10th July 2024	£
	0.00
Less payments between 10th July to 18th September 2024	£
10/07/2024 V Spiers - clerk's salary for 1/6/24 to 31/7/24 and office expenses and mileage	571.30
10/07/2024 HMRC - clerk's income tax for May & June 2024	124.40
	695.70
	£3,432.17 SUB TOTAL (as at 18th Sept 2024)
Less payments to be approved at this meeting :	£
V Spiers - clerk's salary, office expenses and mileage for August & Sept 2024	571.30
HMRC - clerk's income tax for August & Sept 2024	124.20
	695.50
Current account balance available after all payments as above made	£2,736.67

The July and August 2024 bank reconciliations and bank statements were reviewed, approved and signed.

10. To review the current planning applications

The Clerk had emailed Councillors details of the current Planning Applications, these are as follows:

Applications awaiting a decision		
SDNP/22/05620/FUL	Link Farm - Change of use of land for the stationing of three caravans for use of seasonal agricultural workers (Retrospective)	PPC objected as these are not temporary dwellings as they have been in situ for over 20 years, advised HDC on 10/5/2023. Application in progress with HDC
SDNP/23/01420/FUL	Link Farm - Change of use of land from storage of vehicles to storage of bricks	PPC strongly objected, advised HDC on 23/5/23. Application in progress with HDC
SDNP/24/01122/SCREEN	Rspb, Wiggonholt - Screening opinion relating to Wet and Wadery project at Pulborough Brooks	Screening opinion only - Decision with SDNPA - a Environmental Impact Assessment required before decision
SDNP/24/01602/HOUS	Meadow Cottage , 7 Rackham Street , Rackham,	PPC - no objection but suggested a couple of conditions - DECISION PENDING WITH HDC
SDNP/24/02058/FUL	Rspb, Wiggonholt - Ecological enhancements of RSPB Pulborough Brooks through the installation of 4 hydrological control structures, replacing or complementing existing ones	Application has been called in by SDNPA - In Progress
SDNP/24/02291/24BC	Campsite at Sparright Farm to be opened between 24 May and 30 September 2024 for a total of 60 non-consecutive days	Permitted development - in progress with HDC
SDNP/24/02458/HOUS & SDNP/24/02459/LIS	Skinnners Cottage , Rackham Street - Replacement windows to the dwelling and gatehouse	PPC - no objection - DECISION PENDING WITH HDC
SDNP/24/02241/LIS & SDNP/24/02240/HOUS	Skinnners Cottage , Rackham Street Erection of greenhouse next to existing stables	PPC - no objection - DECISION PENDING WITH HDC

11. To receive any updates on external meetings attended by councillors

None

12. To note the date of the next meeting 12th November 2024

Noted.

The Chairman closed the meeting at 8.25pm.

Vicky Spiers - Clerk to Parham Parish Council
23rd September 2024