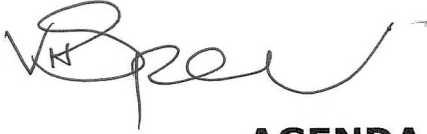


PARHAM PARISH COUNCIL

Email: clerk@parhamparishcouncil.org Tel: 01903 208943

**Members of Parham Parish Council are summoned to the
Annual meeting of the Council
at The Old School, Rackham at 7.30pm on Tuesday 14th May 2024**

Signed:



Dated: 1st May 2024

AGENDA – ANNUAL MEETING

1. To Elect a Chairman for the ensuing year and signing of Declaration of Acceptance of Office
2. To Elect a Vice-Chairman for the ensuing year and signing of Declaration of Acceptance of Office
3. Apologies for absence
4. To receive Declarations of Interest from Members for items on the agenda
5. To approve and sign the minutes of the ordinary Parish Council Meeting held on 12th March 2024
6. To receive updates from County and District councillors
7. Adjournment to take questions/comments from members of the public
8. To approve any appointments/changes to the planning committee and to approve a representative from the council for WSALC and HALC
9. Current matters – update (a) TRO for Greatham Lane (b) Trees in Rackham Street (c) Flooding at the junction of Rackham Road and Rackham Street
10. Clerk's update and Information items
11. To receive and approve the March and April 2024 bank reconciliations; approve the financial statement from 13th March to 14th May 2024 (including authorisation for any payments); to approve 2024/25 insurance quote
12. To review current Planning applications
13. To review and approve the Annual Internal Audit Report 2023/24
14. To review and approve the Certificate of Exemption 2023/24 on the Annual Governance & Accountability Return 2023/24
15. To review and approve the Annual Governance Statement 2023/24 on the Annual Governance & Accountability Return 2023/24
16. To review and approve the Accounting Statements 2023/24 on the Annual Governance & Accountability Return 2023/24
17. To review and agree the council's risk assessment and management policy and Assets register – annual review
18. To receive any updates on External meetings attended by councillors
19. To note the date of the next meeting 8th July 2024 at 7.30pm

Disclaimer – please note that under the Openness of Local Government Regulations 2014 the press and public are given the right to film digitally report from all public meetings of Local Government bodies. Your presence at the meeting provides an automatic consent to be filmed.